



## Utility Meter Technologist (Temporary approx. 13 months)

### People, Place, Prosperity

Working within our Strategic Plan, **Cambridge Connected**, and committing to our values of Integrity, Respect, Inclusiveness and Service, the successful candidate will work together to help the City of Cambridge achieve our vision: A place for people to prosper – alive with opportunity.

### Job Profile

The City of Cambridge has an immediate opening for a temporary Utility Meter Technologist. The Utility Meter Technologist will participate in the planning, management and administration of advanced metering infrastructure. This position is responsible for the following duties:

### What you will be doing

- Creating and updating SOP's, Work Programs
- Participates in the planning, development, and implementation of training effort for field personnel. Develops and administers AMI-related policies, guidelines, training, and criteria for field personnel
- Reviewing and coordinating internal water meter requests, tasks, and issues for scheduling
- Handling customer complaints re: water/sewer billing discrepancies and/or metering issues
- Reviewing contracted service work (on-site) for conformance with City standards
- Trouble Shooting issues with AMI system and dispatching proper workforce i.e. City Staff or Contractor
- Review and assess alarms; analyze water usage patterns
- Contracted Services - Status Review (on & off-site)
- Updating quality documentation/SOP creation/revision
- Co-ordination of industrial/commercial metering work for following week
- Review and coordination of weekly meter repair schedule
- Review AMI and MDM system and perform data quality and system analysis
- Monthly status reporting for contracted services
- Coordination of disconnection services for customers not providing access
- Provide monthly status report on AMI system operation

### Education

- Three-year college diploma in Engineering Technology or Applied Science Program
- Certified Engineering Technologist certificate through Ontario Association of Certified Technicians and Technologist (OACETI)

### Experience and Knowledge

- Two to three years of experience working within a licensed municipal drinking water distribution and sewer collection system
- General understanding of industrial processes impacting water & or wastewater
- Understanding of Water meters
- Project management supervision

- The ability to analyze and interpret water data
- Knowledgeable and proficient in the use of all manner of technologies and computer applications including (but not limited to) Microsoft Office Suite, internet, adobe Reader, Maximo, On Point, Work Management System(s), Maximo, Vailtech, Water Billing System(s)
- Excellent Customer Service for escalated requests

### **Your compensation**

This position is within Grade 9 of the inside workers union salary schedule and the annual salary range is \$77,477 to \$82,337.

Comprehensive benefits package included.

Enrolment in Ontario Municipal Employees Retirement System (OMERS).

### **Location of position**

This position is located at the Bishop Street Operations Centre, Cambridge, Ontario.

### **Hours of work**

Hours of work are 7:00 am to 3:00 pm, Monday to Friday. Hours of work are subject to change to meet operational requirements.

### **Advertisement expiration date**

Interested candidates should apply at [www.cambridge.ca/careers](http://www.cambridge.ca/careers). This posting will close on December 11, 2024.

### **Accommodation needs and protection of privacy**

The City of Cambridge recognizes and appreciates diversity and inclusion enhances our public value commitment.

We strive to create an accessible and inclusive experience and encourage all qualified people to apply, including and especially people from equity-deserving groups. Qualified applicants will receive consideration for employment with honour and respect toward their individual dimensions of diversity.

We strive to remove barriers that may prevent qualified applicants from fully participating in the recruitment and selection process. Accommodation in accordance with the Ontario Human Rights Code and other applicable legislation is available throughout all stages of the recruitment and selection process. Contact [HRServices@Cambridge.ca](mailto:HRServices@Cambridge.ca) to make your needs known in advance.

For more information on our Employment Equity, please read our full [policy](#).

Personal information collected in relation to the recruitment process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act and used solely to determine eligibility for employment with the City of Cambridge only.